



ज्ञान - विज्ञानं विमुक्तये

UNIVERSITY GRANTS COMMISSION
UGC : HUMAN RESOURCE DEVELOPMENT CENTRE
Saurashtra University, Rajkot.



**23rd MEETING OF LOCAL PROGRAMME PLANNING AND MANAGEMENT COMMITTEE
(LPPMC)**

A 23rd meeting of Local Programme Planning and Management Committee (LPPMC) of UGC : Human Resource Development Centre, Saurashtra University, Rajkot was held at UGC:HRDC, Saurashtra University, Rajkot on 10th October - 2015, Saturday at 12:00 hours. The following members attended the Meeting.

1. **Prof. Pratapsinh Chauhan** Chairman
Vice Chancellor, Saurashtra University, Rajkot.
2. **Dr. A. R. Jani** Member
Professor-Director, UGC : HRDC, Sardar University, Vallabh Vidhyanagar.
3. **Dr. G. C. Bhimani** Member
Professor-Head, Department of Statistics, Saurashtra University, Rajkot.
4. **Dr. Vijay Patel** Member
Principal, Shri M. T. Dhamsania Commerce College, Rajkot.
5. **Dr. Nayanaben Antala** Member
Principal, Mahila Arts and Commerce College, Dhoraji.
6. **Prof. Kaladhar Arya** Member Secretary
Professor-Director, UGC : HRDC, Saurashtra University, Rajkot.
7. **Registrar** Special Invitee
Saurashtra University, Rajkot.
8. **Chief Account Officer** Special Invitee
Saurashtra University, Rajkot.
9. **Auditor** Special Invitee
Saurashtra University, Rajkot.

Dr Kaladhar Arya , the director of UGC HRDC welcomed the members and with the consent of the chairman the following decisions were made:

- 1. The committee has taken a note that the former director failed to produce the minutes of the decisions taken in the meeting that was held on 18th Sept 2012.**
- 2. The Academic Advisory Committee have appreciated and expressed their pleasure over the programs organised and conducted from the years 2012 to 2015.**
- 3. The committee is pleased and satisfied over the practice of the recent director succeeded to convince UGC with facts to settle the book of accounts of the year 2011-12 under the instructions in the letter of UGC F.No. 27-20/2007(ASC) dated 9/8/2012 of the 11th plan The committee approves the book of accounts of the years from 2012 to 2015.**
- 4. The committee has taken a note in good sense over the commencement of putting into practice of Pre and Post audit of the expenses of UGC-HRDC and the guest house named ADHYAPAK KUTIR by the Audit Section of the university.**
- 5. The resolution is passed to consider the expenses of the renovation of UGC-HRDC guesthouse named ADHYAPAK KUTIR is to be included in the proposal to RUSA. In addition to this resolution the immediate requirement of money for the renovation of the guesthouse is to be spent from the UGC-HRDC registration fees.**
- 6. According to the guidelines of the 12th Fifth Year Planning, the director is given power with this resolution to withdraw the amount in limitations to Rs 50000/00 from the UGC-HRDC account and it can be extended upto 5000000/00 and in this reference the director can keep 10000/00 cash on hand to meet the expenses on ADHYAPAK KUTIR.**
- 7. It is resolved that the subject experts and the guests coming to UGC-HRDC are now not to show the RC book or Toll ticket on the time of paying TA/DA for those who come by car.**
- 8. The resolution is passed to continue the practice of paying rupees 1000/00 in cash and in limitation to 5000/00 can be spent by cash daily on the basis of paid by me.**
- 9. It is to resolved that the rapid action is to be taken to complete the process of the direct new recruitment of the teaching staff in accordance with the advertisement required in UGC-HRDC and for the non teaching staff to follow the permission given by the state government.**
- 10. The note has been taken to accept the order mentioned in the letter of the vice Chancellor dated 26-3-2015 of the guidelines of 12th 5th year planning of the UGC new Delhi mentioned in the letter no F no 23-09/2014(ASC) dated 2-3-2015.**

11. With the kind permission of the chairman the following resolutions have been passed.
1. It's resolved that the power is assigned to the vice chancellor to form the expert committee for the direct recruitment of UGC-HRDC teaching staff and CAS.
 2. According to the guidelines of UGC New Delhi that each program the number of participates is of 30 and registered fee 1000/- is to be taken with the registration. To commence the program only after the number of participates mentioned here and to complete the program on the actual presence. The registered fee is non refundable and so not to return it to the participates after the invitation if one fails to join but to refund the fee if the program isn't conducted.
 3. The programs organized in UGC-HRDC are to be conducted mostly during vacation.
 4. It is to resolved that the best quality kit is to be given to the participates coming in the programs organized by UGC-HRDC. And this expense is to be debited into additional working expanse.
 5. To hold the Academic Advisory Committee meeting two times in a year and if it can't, atleast once in a year.

Approved
[Signature]
29/7/17

[Signature]
Director
UGC : Human Resource Development Centre
Saurashtra University, Rajkot.